

# Monthly HPPOA Board of Directors Motions Log

Updated on March 10, 2010

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**Subject: J. Items related to order of business**

Dale Watson moved that the minutes of January 20, 2010, be approved as amended. Cheryl Jackson seconded the motion. The motion was approved unanimously.

Tracking # 175 Meeting Date: 2/17/2010 Action Needed and Date, if applicable:

Completion Date: 2/17/2010

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## Action Item(s) Still Open

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### Subject: A. Roads: Paving Project

Dale Watson moved that William Loeffler be awarded the bid for the Phase II roads (one mile of 19th, Paradise to Kaloli; two miles of 16th, Maku'u to Kaloli; and one mile of 1st from Maku'u to Paradise). Bob Rainie seconded the motion. The motion was approved with Jeff Spaur and Kaniu Kinimaka-Stocksdale abstaining.

Current Status: Contract was awarded to Loeffler Construction and is under review until completion.

Tracking # 24 Meeting Date: 5/20/2009 Action Needed and Date, if applicable: General Manager to monitor project and report on status. Engineer's report provided at Jan. 20, 2010 BOD meeting.

Ken McGilvray moved to accept the bid from Loeffler Construction for the overlays, aprons, extensions and radii to be repaired throughout HPP. Randy Dresselhaus seconded motion. The motion was approved unanimously.

Current Status: Contract was awarded to Loeffler Construction and is under review until completion.

Tracking # 25 Meeting Date: 5/20/2009 Action Needed and Date, if applicable: General Manager to monitor project and report on status

Dale Watson moved that we direct our contractor to pave in front of all mailboxes as they go by those boxes. Bob Rainie seconded the motion. The motion was approved unanimously.

Current Status: General Manager review contractor's compliance with this as the work progresses.

Tracking # 105 Meeting Date: 7/15/2009 Action Needed and Date, if applicable: Review paving project to ensure that this has been done

Dale Watson moved to change the wording in the Phase 3 contract with Loeffler, at the end of #2, to read, "base to be added at engineer's direction," and propose to Loeffler Construction that HPPOA will pay for side dressing with Loeffler to haul it and put it in place, and ask for the same consideration wherever base is used on the project. Jeff Gray seconded the motion. The motion was approved unanimously.

Current Status: General Manager to amend the existing contract to reflect this change order to the Phase 3 Loeffler Construction - road paving contract.

Tracking # 164 Meeting Date: 12/16/2009 Action Needed and Date, if applicable: GM is awaiting a signed copy from the Engineer.

### Subject: C. Roads: Miscellaneous

Bob Rainie moved to authorize the General Manager to put in speed bumps or humps as needed for safety. Dale Watson seconded the motion. The motion was approved with June Conant voting in opposition and Joan Galante abstaining.

Current Status: Develop criteria to install a speed hump. Develop a budget to pay for a speed hump.

Tracking # 176 Meeting Date: 2/17/2010 Action Needed and Date, if applicable:

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## Action Item(s) Still Open

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### Subject: D. Finances: Road Bond

Dale Watson moved that the Board permit Allen Deehr to contact Piper Jaffray to advise them that we are looking into apparent problems related to the bond and to advise Piper Jaffray that, if there are problems, HPPOA will develop a solution. Ron Vizzone seconded the motion. The motion passed unanimously.

Current Status: Suggest this item be closed with no further action taken at this time, per a motion passed by Board at its Dec. 16, 2009 meeting. GM has on-going meeting with Allan Deehr, former Board Treasurer, seeking his assistance on the matter.

Tracking # 12 Meeting Date: 2/11/2009 Action Needed and Date, if applicable: Action closed.

### Subject: F. Finances: General

Bob Rainie moved to approve the amount requested to pay for the drafting of the Bylaws Text. Jeff Spaur seconded the motion. The motion was approved unanimously.

Current Status: Payment will be made when the draft of the Bylaws is completed

Tracking # 20 Meeting Date: 3/18/2009 Action Needed and Date, if applicable: Completed; follow up with payment when text work is completed

Ken McGilvray moved that we allocate \$12,000 for the creation of a restroom in the shop area with eyewash station, toilet, sink and shower. Dale Watson seconded the motion. The motion was approved unanimously.

Current Status: Plans for the restroom have been drawn and are in Planning Dept for approval.

Tracking # 27 Meeting Date: 5/20/2009 Action Needed and Date, if applicable: GM seeking bids from general contractors. Bids will be in-house Jan. 22, 2010, GM will provide BOD summary of each contractor and his bid amount.

### Subject: I. Administration

Dale Watson moved that consideration of the Employee Handbook be postponed to the March 17, 2010, Board Meeting. Bob Rainie seconded the motion. The motion was approved with Dale Watson, Bob Rainie and Randy Dresselhaus voting in favor; June Conant and Joan Galante voting in opposition; and Keone McAllister and Cheryl Jackson abstaining.

Current Status:

Tracking # 177 Meeting Date: 2/17/2010 Action Needed and Date, if applicable:

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## Action Item(s) Still Open

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**Subject: K. Miscellaneous Items**

Ken McGilvray moved that the mailboxes on Shower Drive be relocated to a location to be prepared with a new concrete base, and that room for additional mailboxes be added. The motion passed unanimously.

Current Status: GM is in discussion with the Keaau Postmaster - awaiting mail box availability.

Tracking # 134 Meeting Date: 10/21/2009 Action Needed and Date, if applicable:

Jeff Gray moved that the signage requested by Malamalama School be approved. Dale Watson seconded the motion. The motion was approved unanimously.

Current Status: Board has asked General Manager to discuss with the school whether they would provide such signage at the other entrances to the Park.

Tracking # 167 Meeting Date: 12/16/2009 Action Needed and Date, if applicable: GM will communicate with the Executive Director of Malamalama School about this request. The Executive Director expressed gratitude to the Board for their approval and will return with her Board's input as well as the final signage design.

**Subject: I. Administration**

June Conant moved to approve the fee for a Parliamentarian to conduct the February Membership meeting. Joan Galante seconded the motion. The motion was approved unanimously.

Tracking # 179 Meeting Date: 2/17/2010 Action Needed and Date, if applicable:

Completion Date: 2/17/2010